

2010 BLACKBERRY ARTS FESTIVAL

AUGUST 21, 22, 2010

RULES AND REGULATIONS

LOCATION: BOOTH SPACES WILL BE ASSIGNED FOR FULLY PAID APPLICATIONS RECEIVED BY JULY 31, 2010. PAST PARTICIPANTS WILL BE ASSIGNED THEIR PREVIOUS LOCATIONS WHEN POSSIBLE, EXCEPT FOR FOOD VENDORS. REMAINING SPACE WILL BE ASSIGNED ON A FIRST-COME FIRST-SERVE BASIS. FINAL APPLICATION DEADLINE IS JULY 31, 2010. NO APPLICATIONS WILL BE ACCEPTED AFTER THIS DATE WITHOUT THE \$20.00 LATE FEE.

EQUIPMENT: EACH VENDOR MUST SUPPLY ALL NECESSARY EQUIPMENT SUCH AS TABLES, CHAIRS, CONSTRUCTION MATERIALS, WATER HAULING CONTAINERS AND EXTENSION CORDS.

ARRIVAL: CHECK-IN AT THE PEPSI TRAILER LOCATED ON 3RD STREET AND CENTRAL AVE. ANYTIME AFTER 5:00 PM ON FRIDAY TO BE ASSIGNED YOUR SPACE. NIGHT SECURITY IS PROVIDED ON FRIDAY NIGHT AND SATURDAY NIGHT. YOUR BOOTH MUST BE UP AND OPERATIONAL BY 8:30 AM ON BOTH DAYS. IF YOUR BOOTH IS NOT SET UP BY THIS TIME YOU WILL NOT BE INVITED BACK. PLEASE UNLOAD YOUR EQUIPMENT AS QUICKLY AS POSSIBLE AND REMOVE YOUR VEHICLES FROM THE MALL AREA.

DEPARTURE: THE BAF IS A TWO DAY EVENT. BUSINESS STARTS AT 9:00 AM. AND CONTINUES UNTIL 6:00 PM ON SATURDAY AND 4:00 PM ON SUNDAY. EARLY DEPARTURE IS NOT ALLOWED.

INSURANCE: THE CBDA CARRIES LIABILITY INSURANCE FOR ACCIDENTAL INJURY IN THE FESTIVAL AREA THAT MAY BE CAUSED BY BAF/CBDA NEGLIGENCE. PRODUCT LIABILITY REMAINS THE VENDOR'S RESPONSIBILITY. BAF IS NOT RESPONSIBLE FOR LOST, STOLEN OR DAMAGED PROPERTY. VENDOR PROOF OF LIABILITY INSURANCE NAMING CBDA AS AN ADDITIONAL INSURED IS REQUIRED AND A CERTIFICATE MUST BE SUBMITTED WITH YOUR APPLICATION.

SALES: SALES ARE LIMITED TO BOOTH SPACE ONLY. NO ROVING VENDORS ARE ALLOWED.

FOOD VENDORS: COOS COUNTY HEALTH DEPARTMENT REQUIRES A HEALTH PERMIT FOR ALL FOOD VENDORS. CONTACT THE HEALTH

DEPT. AT (541) 756-2020. ALL FOOD BOOTHS MUST HAVE A GROUND COVER UNDER THE BOOTH.

BOOTH STAFFING: YOUR BOOTH MUST BE OCCUPIED AT ALL TIMES BY AN ADULT (18 YEARS OF AGE OR OLDER)

NON-PROFIT: SPACE WILL BE SET ASIDE FOR NON-PROFIT ORGANIZATIONS. MONEY-MAKING ACTIVITIES WILL BE ALLOWED AT THE DISCRETION OF THE BAF COMMITTEE. PLEASE INDICATE ON THE APPLICATION YOUR INTENT.

VENDOR PARKING: PUBLIC PARKING IS AVAILABLE BEHIND COOS ART MUSEUM ON 2ND STREET AND CURTIS AVE. VEHICLES WILL BE TOWED IN MARKED AREAS.

ACCEPTANCE: A LIST OF ACCEPTED VENDORS WILL BE LISTED ON THE CBDA WEBSITE AT WWW.COOSBAYDOWNTOWN.ORG PLEASE CHECK FOR YOUR CONFORMATION. BE SURE TO INCLUDE YOUR EMAIL ADDRESS AND PHONE NUMBER ON YOUR APPLICATION AS WE WILL NOT MAIL CONFORMATIONS.

NO REFUNDS AFTER AUGUST 1, 2010. IF THE BAF JURY COMMITTEE TURNS DOWN YOUR APPLICATION, YOUR CHECK WILL BE RETURNED IMMEDIATELY.

MAKE CHECKS PAYABLE TO: _____

**COOS BAY DOWNTOWN ASSOCIATION
PO BOX 482
COOS BAY, OR. 97420
(541) 266-9706**

WWW.COOSBAYDOWNTOWN.ORG