



## 2019 Rules and Regulations

The 2019 Blackberry Arts Festival will be held on the fourth weekend of August. Festival hours are Saturday, August 24 from 9am thru 6pm and Sunday, August 25 from 10am thru 4pm. The festival will be held on Central Ave from hwy 101 thru 4<sup>th</sup> street. This is a juried event.

- Arts and Crafts displayed for sale at the Festival must be handmade by the vendor. No commercial products or products purchased for resale will be accepted.
- All entries will be juried by committee and any declines will be notified immediately by letter, phone or email and refunded application fee. All decisions of the Festival committee are final.
- Only items submitted on the application for jury will be accepted in your booth.
- All vendors will be inspected at time of set up. Any vendor not meeting the criteria of the festival jury committee, or displaying and selling items not handcrafted and/or not approved by the jury committee will be asked to remove said items or leave and entry fee will be forfeited.
- **A security/cleaning deposit check of \$100 will be required at time of check in. This check will be returned at the end of the festival after your booth area has been cleared and all requirements have been met.**
- Booth spaces will be assigned for fully paid applications. **This is a full festival.** Space will be assigned on a first come, first serve basis according to mail times of applications. Booth preference may be given to returning vendors. Please note on application booth location requests. There will be no guarantee of booth location.
- Application deadline is July 31, 2019 No application will be accepted after this date without a non refundable \$50 late fee.
- Each vendor must supply all necessary equipment such as tables, chairs, construction materials, water hauling containers and extension cords.
- Sales are limited to booth space only. No roving vendors are allowed
- Your booth must be occupied at all times during festival hours by an adult (18 years of age or older.)
- Check in will be on Second Street in front of Checkerberry's Flowers and Gifts after 5:00 pm on Friday, August 23<sup>rd</sup>. No early check in. Please unload your equipment as quickly as possible and remove your vehicles from the immediate festival area. **Please do not park vehicles and trailers in the festival area before 5pm.** Downtown businesses must be able to conduct business until 5pm without interference
- Night security is provided on Friday night and Saturday night.
- Your booth must be up and operational by 8:30 am on Saturday, 9:30am on Sunday.
- Early departure from the festival is not allowed and will forfeit security check and invitation for next year.
- The Coos Bay Downtown Association carries liability insurance for accidental injury in the festival area that may be caused by Blackberry Arts Festival/CBDA negligence. Vendors are responsible for their own liability Insurance of their booth. Vendor proof of liability insurance naming CBDA as an additional insured is required and a certificate must be submitted with your application.
- Blackberry Arts Festival/CBDA or its committee members is not responsible for lost, stolen or damaged property.
- Limited space will be set aside for non-profit organizations. Fund raising activities will be allowed at the discretion of the committee, must meet the jury criteria and will be charged accordingly. Please indicate your organization's intent on the application.
- Food Vendors: Coos County Health Department requires a health permit for all food vendors. Contact the Health Dept at (541)756-2020. You must be prepared to be inspected at the festival. Failure to meet health department guidelines may close your booth and no refunds will be given.
- All food booths must have a ground cover under your booth.
- No dumping of any liquids other than water is prohibited down the storm drains.
- Accepted vendors will be notified via email. Please provide an email address for that purpose and check for your confirmation there.
- The Blackberry Arts Festival committee reserves the right to remove any vendor for misconduct, deception, and/or noncooperation and all entry fees will be forfeited.

**Make checks payable to CBDA. All applications and attachments, mail to Coos Bay Downtown Association, Blackberry Arts Festival Committee 320 Central Ave, Suite 410 Coos Bay, Oregon 97420**